



Microfinance Analyst Intern

Gray Ghost Ventures is seeking a highly-motivated and well qualified intern to assist with investment reporting and market research for the company's microfinance fund. This individual will also work directly with the Senior Investment Analyst to assist with the regular monitoring and analysis of the portfolio's performance. This position has the potential to continue past the summer and evolve into a year-long fellowship. Candidates must be willing to commit to a minimum of 3 months with preference given to those who could commit to a longer working relationship. Below please find a brief description of the requirements and responsibilities required to function successfully in this position.

Gray Ghost Ventures (GGV) is an impact investment firm dedicated to providing market-based capital solutions to entrepreneurs who are addressing the needs of low-income communities in emerging markets. GGV has played a significant role of the promotion of social investments globally. Our areas of work include: Microfinance, Social Investment and Affordable Private Schools. The Gray Ghost Microfinance Group manages the Gray Ghost Microfinance Fund (GGMF), a \$69 million microfinance portfolio that represents one of the most dynamic pools of capital in the industry. To learn more about GGMF, please visit www.grayghostventures.com

Position Description							
Position Title: Microfinance Analyst Intern				Department: Gray Ghost Microfinance Fund			
Start Date	June 1, 2010	*End Date	August 2010	*Term of Internship	<input checked="" type="checkbox"/> Summer	<input checked="" type="checkbox"/> Paid/Fulltime 40hours/week	
Education Level	<input checked="" type="checkbox"/> Current MBA Student		<input checked="" type="checkbox"/> B.A. Required/Finance				
Desired Concentration	Finance						
Desired Skills/Qualifications	<p>The ideal candidate should possess the following:</p> <ul style="list-style-type: none"> • B.A. in Finance required • Currently enrolled in MBA program (required) • 3-5 years of prior work experience • Candidates with the potential to stay on for a year-long fellowship are preferred • Strong analytical skills, quantitative orientation • Modeling, spreadsheet proficiency • Good knowledge of finance and accounting • Familiarity with database architecture • Experience in or familiarity with microfinance operations 						
PROGRAM RESPONSIBILITIES							
<ul style="list-style-type: none"> • Collect and file activity and financial reports from portfolio investees • Enter data from those investee reports into Salesforce database. • Calculate portfolio metrics such as country concentration, weighted average investee growth, etc. • Prepare tables, graphics and/or models that summarize portfolio performance for senior management. • Conduct industry and market research. 							
PROGRAM DESCRIPTION							
<ul style="list-style-type: none"> • Assist in the regular monitoring and analysis of GGV's microfinance portfolio performance • Assist in the preparation of reports, presentations and the entering of data into Salesforce • Help GGV have greater industry and market insights in a timely manner 							

Requirements & Submission Instructions

Please email applications and all required documents below to interns@grayghostventures.com by March 26th, 2010. Be sure to reference job title in Subject Header.

- Cover letter describing how your past experience will enable you to excel in this position
- Resume
- Letter of Recommendation (1)
- Professional references (3)
- Copy of Unofficial Transcripts
- Completed GGV application (to download a copy of the application, please visit www.graymatterscap.com/advancing-knowledge/portfolio/internship-program)

**Incomplete application packages and late submissions may not be considered. Only those candidates selected for interviews will be contacted.*

For more information on the Internship Program please visit www.graymatterscap.com.